

VACANCY



INTERNAL ONLY

ABOUT GEITA GOLD MINING LTD

Geita Gold Mining Ltd (GGML) is Tanzania's leading gold producer with a single operation in Geita Region. The company is a subsidiary of AngloGold Ashanti, an international gold producer headquartered in South Africa, with operations in more than ten countries, in four continents. The mine is situated in the Lake Victoria Gold fields of Northwestern Tanzania, only about 85 km's from Mwanza City and 20 km's South east of the nearest point of Lake Victoria. The company has its head office in Geita, only 5 Km's west of the fast-growing town of Geita, and a supporting office in Dar es Salaam. Applications are invited from ambitious, energetic and performance driven individuals to fill in vacant position(s) mentioned below:

Position:	Supervisor - Mill / Treatment
Contract type & Duration:	Unspecified time contract
Department:	Process Plant
Reporting to:	Senior Supervisor – Mill / Treatment
Number of Positions:	Two (2)

PURPOSE OF THE ROLE:

The core aim of this role is to assist the Senior Supervisor in achieving his/her accountabilities by coordinating the Shift Crews assigned to you, to provide leadership and operational skills to the team for ensuring efficient operation of the Production Operations and its associated infrastructure on a shift basis, by so doing he/she will achieve the set targets in all KPIs. He/she will co-ordinate all activities with regards to Process Plant Production operations while aiming an optimal plant production within a reasonable cost. He/she will maintain high profile in the field and hence promotes a safe and productive work environment per company standards.

QUALIFICATIONS:

- O- level or A- level certificate or Diploma in Mineral Processing Engineering or BSc. in Mineral Processing Engineering
- Knowledge of metallurgical processes and how the various units of the circuit operate
- Computer literate with MS office skills

EXPERIENCE:

- 5 years of working experience in the Gold Process Plant is essential.
- It is also necessary for the incumbent to have experience in the gold production operations with regards to CIL / CIP processing operations.

MAIN OR KEY ACCOUNTABILITIES:

- Ensure GGM safety standards, policies & procedures are adhered to all times.
- Monitor and maintain Process plant in accordance with standard guidelines for plant safety, environment, effectiveness, cleanliness, and appearances.
- Safety:
 - a) Conduct crew meetings (toolbox) on shift basis
 - b) Issue and ensure compliance with PPE requirements i.e., control proper use of PPE
 - c) Supervise safety, health, and environmental risk management on shift including:
 - Conducting mini risk assessments if non-routine jobs are conducted.
 - Coordinate team risk assessments

- d) Inspect each operating area for housekeeping requirements and direct operating personnel to maintain housekeeping standards.
- e) Conduct safety and workplace inspections, including hazard identification, incident reporting and submitting weekly and monthly leading indicators
- People
 - a) Supervisory responsibility for all labor requirements the relevant shifts, assisting the Senior Supervisor.
 - b) Coordinate daily manning requirements and associated timekeeping, rostering, attendance, and payroll issues (timesheet, overtimes, call out and acting allowances)
 - c) Physically report to work on time at their assigned locations, mentoring and training of subordinates/new employees on how to operate plant and follow procedures safely.
- Production
 - a) Supervise and coordinate daily activities of the Production team
 - b) Monitor ROM blends, ore stockpiles, and water and reagent consumption
 - c) Achieve production targets and ensure;
 - Clear targets set for team on shift basis, this will be done under instruction of the Senior Supervisor.
 - Each operator understands targets and his/her role in delivering on these targets
 - Quicky and effective response to breakdowns.
 - Corrective actions to breakdowns are closed through internal resources (Urgent Crew) and escalate to Senior Supervisor Production Operations OR Maintenance where required.
 - d) Plant parameters control: maintain plant parameters in accordance with daily/standing instructions set by Senior Supervisor or Metallurgist.
 - e) Breakdown management
 - Ensure cross-functional communication
 - Ensure accurate breakdown information is conveyed to both engineering and Production Operations manager.
 - Adhere to call-out protocols
 - Minimize lead time to have breakdown addressed by appropriate personnel
 - f) Prepare end of shift production reports accurately and timely.
 - g) Conduct Shift handover meetings
- Cost management
 - a) Use of reagents in accordance with Metallurgical Section specifications (ore type based)
 - b) Ensure effective equipment utilization (running units without feed, damage, optimal usage, etc.).
 - c) Control PPE issue (prevent abuse of free issue)
- Work in an honest and ethical manner; maintain confidentiality on all business-related matters.
- Perform other duties as assigned or needed.

ADDITIONAL REQUIREMENTS:

- Clean criminal record or any other security incident
- Fluency in Kiswahili or English or both
- Strong supervisory and people skills
- Problem solving and analytical skills
- Positive attitude toward work and colleagues.
- Be able to work at minimum supervision

MODE OF APPLICATION:

- Please apply through our recruitment portal by following the link below. Please click the link or type the URL address on a website browser to access the application portal.
- On the portal you will be required to upload your detailed CV, copies of relevant certificates, e- mail and telephone contacts, names and addresses of three referees. Please do not attach certificates that are not related to the qualifications stated above.
- You will also be required to upload a cover / application letter addressed to “Senior Manager Human Resources, Geita Gold Mining Ltd”. Subject should be “**Supervisor – Mill / Treatment.**”

Application Link:

<https://performancemanager5.successfactors.eu/sf/jobreq?jobId=18077&company=AGApod>

- If you struggle to apply via the link provided, please head over to our website <https://www.geitamine.com/en/people/> for a step-by-step guide on how to apply for jobs on our recruitment portal (*SuccessFactors*).
- You will be required to present original certificates if you are contacted for interviews.
- Internal Applicants (those currently employed by AngloGold Ashanti) must have their application letter endorsed by their Head of Department (HOD) or Manager once Removed (MoR).

APPLICATION DEADLINE:

- Applications should reach the above on or before **8th February 2022 at 5:30 PM**
- Only shortlisted candidates will be contacted for interviews.

NOTE ON COVID-19 PREVENTION:

- Please note when you are invited for interviews, you will be required to present proof of vaccination against COVID-19 (Covid-19 vaccination certificate) or if you are not vaccinated, please go for a Covid-19 test and obtain a 96 - hour valid PCR Covid-19 negative certificate.
- You are also advised to adhere to all recommended prevention measures including proper wearing of face masks and washing or sanitizing your hands before you are allowed through Geita Gold Mine entry points.

BEWARE OF CONMEN! GGML does not receive money in exchange for a job position. Should you be asked for money in exchange for a job offer or suspect such activity, please report this immediately to our Security Department, Investigation Unit, by calling +255 28 216 01 40 Ext 1559 (rates apply) or use our whistle-blowing channels by sending an SMS to +27 73 573 8075 (SMS rates apply) or emailing 24cthonesty@ethics-line.com or use the internet at www.tip-offs.com

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Position:	Operator 1 - Equipment
Contract type & Duration:	Unspecified time contract
Department:	Process Plant
Reporting to:	Senior Supervisor – Day Services
Number of Positions:	One (1)

PURPOSE OF THE ROLE:

The purpose of the role is to operate the processing plant and associated equipment in a safe, productive, and efficient manner, to maximize plant performance without effecting the environment or health and safety of personnel. The processing operators will be involved in all aspects of mineral processing, including reagents mixing and steel balls addition, mills relining, operational equipment maintenance and general plant housekeeping. Cardinal is that the incumbent will work in teams, and shift work if required.

QUALIFICATIONS:

- A minimum Certificate of Secondary Education Examination (CSEE)
- Employees must have sufficient education to read and write instructions, perform simple mathematical calculations, and keep records.
- Possession of Certificate or Diploma in Minerals Processing will be an added advantage if any.
- Computer literacy will be added advantage

EXPERIENCE:

- Previous operating experience in a mineral processing environment, preferably gold will be added advantage.
- Exposure to gold mining industry.

MAIN OR KEY ACCOUNTABILITIES:

- Always act in a manner that seeks to enhance the safety culture and performance of GGM and ensures that the vital behaviours are always adhered to.
- Work safely in all areas, identify potential safety hazards, and work with management to correct hazards.
- General Plant Housekeeping.
- General Inspections of the area (Safety showers, gas monitors, reagents pumps, valves, chemical spills, reagents shade fence, pipelines, chemical storage tanks, safety sign, and overhead crane).
- Process Plant operational equipment maintenance i.e., cyclones, interbank screens, vibration screens and Knelson's concentrator bowl cleaning.
- Reagents mixing and addition i.e., cyanide and steel balls
- Involved in SAG mill and Ball mills reline
- Clean the strainers for all reagents mixing facilities every week to ensure there is no blockages for reagent transferring.
- Ensuring production activities achieve maximum effective use of the plant and equipment by continual monitoring.
- Assisting in the development of competencies of other employees were directed
- Immediately report equipment faults to prevent further deterioration

- Safely isolate processing equipment for planned or unplanned shutdowns

ADDITIONAL REQUIREMENTS:

- Clean criminal record or any other security incident
- Fluency in Swahili or English or both
- Be able to work at minimum supervision

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Application Link:

<https://career5.successfactors.eu/sfcareer/jobreqcareer?jobId=17949&company=AGAprd>

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